

# Certification Checklist for Residual Chlorine under the Safe Drinking Water Act

**Your application package will not be processed and will be returned if any of the following items are missing:**

- ☐ A completed, dated, and signed application.
- ☐ A letter designating a laboratory director with the proprietor's signature.
- ☐ An application fee of \$125.00. Checks must be made payable to "SCDHEC". Credit cards are accepted. Please contact Iris Cantrell at (803) 896-0970.
- ☐ The sample analysis record for the Water Supply (WS) Proficiency Testing (PT) sample with the applicable initial calibration verification and daily calibration verification records. See the example records in the attachment for residual chlorine certification.
- ☐ A Standard Operating Procedure (SOP) for residual chlorine.
- ☐ An acceptable Proficiency Testing (PT) sample result for residual chlorine. PT samples must be obtained from a NIST-approved provider and be part of a scheduled Water Supply (WS) study. **When reporting the PT results to the Nist-approved provider, record the method number circled on the application.**

**\*\*** Please address any questions concerning the application process to the Office of Environmental Laboratory Certification at (803) 896-0970.